Student Absence Note

Student Name: (First & Last name): ________________________________________________

Please Circle Grade Level:   EE   Pre – K   Kinder   1st   2nd   3rd   4th   5th

Dates absent from school: ________________________________________________________

Reason for absence from school: (Other than sick or doctor appointment, you must give brief description or it will automatically be unexcused)

☐ Sick

☐ Doctor appointment (please attach doctors note)

☐ Religious holiday (Name of holiday) _____________________________________________

☐ Death in the family (Relation) __________________________

☐ Personal family reason (Must give brief explanation or attach a note) __________________

☐ Other (must leave brief explanation) ____________________________________________

Phone number: __________________________

Parent / guardian Signature: ________________________________________________

Date signed: ____________

Transportation after school (everyday): __________________________________________